How To Manage Account Details
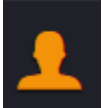
This article is for accounts using CHI.
This article will explain the account details section of CHI.

- Step 1: Access Your Account Details:
- Step 2: View And Edit The Details For Your Account.
- Step 3: Click The "Save Changes" Button At The Bottom Of The Page.
- Related articles

Step 1: Access Your Account Details:

1. Log in to your CHI account at https://chi.westhost.com
2. Click on the Account button on the bar on the left side of the page.

3. Click the Account Details tab at the top of the page.

Step 2: View And Edit The Details For Your Account.

This includes editing options for:

- Contact Name
- Address 1
- Address 2
- Country
- Postal Code
- Email Address
- Telephone
- Mobile
- Account Name

Step 3: Click The "Save Changes" Button At The Bottom Of The Page.

- *When editing the Account Name take note that this will change the username that you will use when logging into chi.westhost.com from now on.*
- *If you need to change your chi.westhost.com password or add a new card to your account you can link to the necessary pages from the Account Details page.*

If you have any questions or concerns with this section of CHI, please contact us.

Related articles

- CHI FAQ
- What is CHI
- How To Navigate The Account Services Tab
- How To Reset The cPanel-FTP-SSH Password
- How To Merge CHI Accounts