

How To Set Up Automatic Billing For A Domain Registration

Please log into your designated WestHost Billing Control Panel ([yourdomainname.com/manager/](#) , [manage.westhost.com](#) or [https://contact4.westhost.com](#))

Step 1: Navigate to the section titled Billing & Services.

Step 2: View Services.

Step 3: Identify the service you want to automatically renew.

Step 4: Select "Authorize Auto-Charge".

Step 5: A pop up window will display a message to confirm you are authorizing to charge the credit card.

Step 6: Select Authorize.