

# How To Setup Your Email In Windows Live Mail

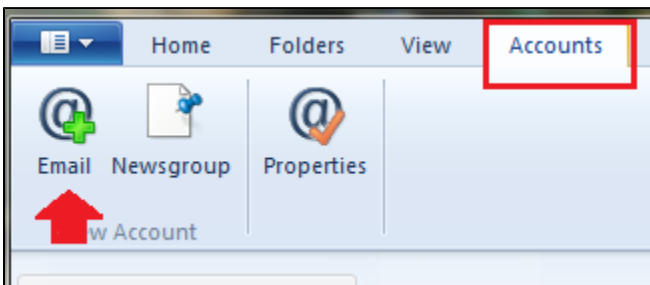
This article is intended for CHI clients only.

*This article has been created to assist WestHost clients when connecting their CHIMail account in Windows Live Mail.*

- [This article is intended for CHI clients only.](#)
  - [Step 1: Add An Account in Live Mail](#)
  - [Step 2: Configure Server Settings](#)
  - [Step 3: Configure Outgoing Server Information](#)
  - [Related articles](#)

## Step 1: Add An Account in Live Mail

1. Open the Windows Live Mail application.
2. Click on the tab titled "Accounts" located at the top of your screen and select the "Add Email" button.



3. Insert the following information: email address, password, and display name.

Click "Next".

\*Your password will be the same one that is used to log in to your WestHost email account.

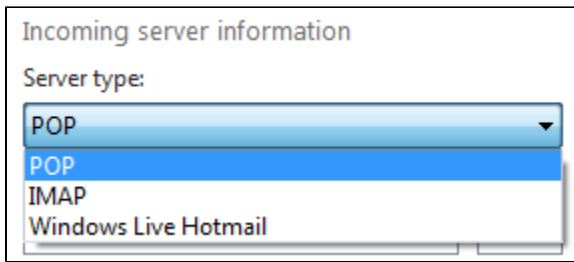
### Add your email accounts

If you have a Windows Live ID, sign in now. If not, you can create one later.  
[Sign in to Windows Live](#)

Email address: <input type="text" value="someone@example.com"/> <a href="#">Get a Windows Live email address</a>	Most email accounts work with Windows Live Mail including Hotmail Gmail and many others.
Password: <input type="password"/> <input checked="" type="checkbox"/> Remember this password	
Display name for your sent messages: <input type="text" value="Example: John Doe"/>	
<input type="checkbox"/> Manually configure server settings	

## Step 2. Configure Server Settings

1. Under "Incoming Server Information" click on the dropdown bar to access the "Server Type" tab. Select from POP, IMAP, or Windows Live Hotmail. Choose either POP or IMAP. If you would like more information about the difference between these options click [here](#).



2. Insert "chimail.westhost.com" into the "Server Address" section for Non-SSL or "chimail.westhost.com" for SSL.

You will then need to enter the appropriate Port # depending on whether you have chosen POP or IMAP, and if you prefer the more secure SSL method of delivery for your mail system.

For example: For the POP server type without the use of the secured option, insert Port 110.

	POP3 (Incoming)	IMAP (Incoming)	SMTP (Outgoing)
Non secure	110	143	587
Secure (SSL)	995	993	465


3. Click on the dropdown bar under the "Authenticate Using" section and select one of the options. You will want to select "Clear Text".

Enter your email address in all lowercase for the username.

### Step 3: Configure Outgoing Server Information

1. Enter "chimail.westhost.com" into the "Server Address" section for non-SSL, or chimail.westhost.com if you are using SSL settings.
2. Enter in either Port 587 for unsecured connections or Port 465 for secure (SSL) connections.
3. Click "Next" to complete the process.

Your email address is now available through Windows Live Mail.

 Microsoft also has extensive documentation about their Windows Live Mail product.

### Related articles

- [CHI FAQ](#)
- [How To Enable SendMail On Alternative Port 2525](#)
- [How To Configure A cPanel Email Address In Outlook 2010](#)
- [Email Discontinuation FAQ](#)
- [How To Set Up Email On Your iPhone](#)